

INTERNATIONAL MULTI-AWARD WINNING INSTITUTION FOR SUSTAINABILITY  
**RESIDENTIAL AND SERVICES DEPARTMENT**  
**IMPORTANT DATES OF NOTICE VACATION SEMESTER 1, 2024/2025**  
**AND MAHALLAH REGISTRATION SEMESTER 2, 2024/2025**

IMPORTANT DATES	PARTICULARS
<p><b>20 JANUARY 2025</b> <b>(MONDAY)</b></p>	<p><b>Auto room confirmation by system</b>  <i>*Applicable to all UG &amp; PG students who are currently registered in Semester 1, 2024/2025</i></p>
<p><b>2 JANUARY 2025 (THURSDAY)</b> - <b>21 FEBRUARY 2025 (FRIDAY)</b></p>	<p><b>Application for IIUM Premium Room</b>  <b>Via Online Form: <a href="https://bit.ly/iium-premium-room">https://bit.ly/iium-premium-room</a></b>  <i>*Applicable to all students (female only)</i></p>
<p><b>2 JANUARY 2025 (THURSDAY)</b> - <b>17 JANUARY 2025 (FRIDAY)</b></p>	<p><b>Application for Live-in During Vacation (LIDV) for University Programme</b></p>
<p><b>2 JANUARY 2025 (THURSDAY)</b> - <b>2 MARCH 2025 (SUNDAY)</b></p>	<p>Registration for <b>Live Off Campus (LOC)</b> Semester 2, 2024/2025  <b>Via Online Form: <a href="https://bit.ly/loc-registration">https://bit.ly/loc-registration</a></b></p>
<p><b>15 FEBRUARY 2025</b> <b>(SATURDAY)</b></p>	<p><b>Final date for all students to check out Semester 1, 2024/2025</b>  <i>*All rooms/compartments must be left empty, clean and tidy.</i>  <i>The room key can be dropped in the key drop box available outside the Mahallah Office.</i></p>

IMPORTANT DATES	PARTICULARS
<p><b>4 FEBRUARY 2025 (TUESDAY@9.00AM)</b></p> <p>-</p> <p><b>7 FEBRUARY 2025 (FRIDAY@11.59PM)</b></p>	<p><b>MyMahallah Registration</b> (Returning students UG &amp; PG)  <b>Via website:</b> <a href="http://mymahallah.iium.edu.my">http://mymahallah.iium.edu.my</a></p> <p><i>*Applicable to all IIUM students with active student status (UG &amp; PG) and registered subject (UG only) for semester 2, 2024/2025. Not applicable to those who have been auto confirmed with Mahallah room on 20 January 2025.</i></p>
<p><b>4 FEBRUARY 2025 (TUESDAY)</b></p>	<p>MyMahallah Registration  <b>Year 4 Students (UG &amp; PG)</b></p>
<p><b>5 FEBRUARY 2025 (WEDNESDAY)</b></p>	<p>MyMahallah Registration  <b>Year 1 and Pre - Sessional Students (UG &amp; PG)</b></p>
<p><b>6 FEBRUARY 2025 (THURSDAY)</b></p>	<p>MyMahallah Registration  <b>Year 2, Year 3- and Double-Degree Students (UG &amp; PG)</b></p>
<p><b>7 FEBRUARY 2025 (FRIDAY)</b></p>	<p>MyMahallah Registration  <b>All Students (UG &amp; PG)</b></p>
<p><b>8 FEBRUARY 2025 (SATURDAY)</b></p> <p>-</p> <p><b>9 FEBRUARY 2025 (SUNDAY)</b></p>	<p><b>Manual Application for Mahallah Registration (Students UG &amp; PG)</b></p> <p><b>Microsoft Live Form:</b> <a href="http://bit.ly/mahallah-manual-application">bit.ly/mahallah-manual-application</a></p> <p><i>*Applicable to students who are unable to perform MyMahallah Registration as per reasons stated in the form. Room allocation is subject to room availability.</i></p>

## IMPORTANT DATES

## PARTICULARS

10 FEBRUARY 2025 (MONDAY)

Manual Application for Mahallah Registration Students will get confirmation on Mahallah placement via registered email with IIUM

1 MARCH 2025 (SATURDAY)  
9.00AM – 3.00PM  
(NO LUNCH BREAK)

### Mahallah Registration for Semester 2, 2024/2025 (inclusive those who LIDV)

- J8 Ameenah, Ruqayyah, Maryam, Asma'
- J12 Sumayyah
- J17 Faruq, Bilal, Ali

\* Mahallah registration is **COMPULSORY** for ALL students. Students who fail to register Mahallah with no notification to Mahallah Office, your rooms are to be released to other students on 3rd March 2025, Monday.

2 MARCH 2025 (SUNDAY)  
9.00AM – 3.00PM  
(NO LUNCH BREAK)

### Mahallah Registration for Semester 2, 2024/2025 (inclusive those who LIDV)

- J8 Asiah, Halimah, Hafsa
- J12 Nusaibah, Salahuddin
- J17 Uthman, Siddiq, Zubair
- J24 Safiyyah

\* Mahallah registration is **COMPULSORY** for ALL students. Students who fail to register Mahallah with no notification to Mahallah Office, your rooms are to be released to other students on 3rd March 2025, Monday.

IMPORTANT DATES	PARTICULARS
<b>3 MARCH 2025 (MONDAY)</b> <b>9.00AM – 4.00PM</b> <b>(NO LUNCH BREAK)</b>	<p align="center"><b>Walk-in Registration</b></p> <p align="center">(Applicable to students who missed to perform MyMahallah registration/Google Form)</p> <p align="center">*Subject to room availability &amp; first come basis</p>
<b>17 MARCH 2025 (MONDAY)</b> <p align="center">-</p> <b>27 MARCH 2025 (THURSDAY)</b>	<p align="center"><b>Application to change room / mahallah</b></p> <p align="center">*Subject to room availability &amp; first come basis</p>

### APPLICATION FOR LIVE- IN DURING VACATION (LIDV)

#### **I. Student (UG &PG) with active status:**

a) No application is required.

#### **II. Student involving in University Programme:**

a) LIDV application is to be emailed by respective K/C/D/I/O/M to the Residential and Services Department (RSD) [rsd.rmu@iium.edu.my](mailto:rsd.rmu@iium.edu.my) within the period of LIDV application.

b) K/C/D/I/O/M is to provide mahallah information together with the list of students.

c) Applications received after the application period will not be processed and are considered as LIDV chargeable.

#### **III. Non-Active Status and Early Comers Students:**

- Application for **Short Term Rental** is to be submitted to Residential and Services Department (RSD) via Room Rental Application Google Form [https://bit.ly/rental\\_mahallah](https://bit.ly/rental_mahallah) within the period of LIDV application.
- Student is to **submit a proof of payment** to the mahallah office **upon check-in** for LIDV.

### ROOM CHECK-OUT & RETURNING ROOM KEY

1. Students must vacate the room and return the room key latest by the last date to check out. Failing which students will automatically be considered as LIDV chargeable.
2. Rooms must be left clean and tidy. Failing which, students are subject to the compoundable offense.
3. Any defects or maintenance problems is to be reported via the following link: -Mahallah Online Maintenance Report <https://bit.ly/mahallahmaintenance>

VACATE ROOM	RETURN KEY	LIDV CHARGEABLE
NO	NO	<input checked="" type="checkbox"/>
NO	YES	<input checked="" type="checkbox"/>
YES	NO	<input checked="" type="checkbox"/>
YES	YES	<input type="checkbox"/>

### MAHALLAH REGISTRATION FOR SEMESTER 2, 2024/2025

1. Returning and LIDV students are to perform mahallah registration physically at the mahallah office within stipulated dates. Failing which, students are subject to the compoundable offense.
2. Students are **COMPULSORY** to produce matric cards for mahallah registration.
3. Students are required to scan the Facilities Checklist QR Code available at Mahallah Office Counter or click the following link. Failing which, rooms are considered received in good condition.
4. Facilities Checklist Form: <https://bit.ly/mahallah-facilities-checklist>

Issued by:  
 Director,  
 Residential & Services Department (RSD)  
 IIUM Gombak Campus

**2 JANUARY 2025**

